

Minutes of the regular meeting of council held Monday, March 26th, 2012 No. 1229 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Jean Young
Councillor Myra Spence

Also in attendance: Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey
Gallery: Paul Hutchings, Reporter, The Western Star
Bill Hayden

Absent: Mayor Dean Ball
Councillor Elmo Bingle

Regular meeting of council called to order at 7:30 pm by Deputy Mayor Sandra Pinksen

Agenda 1229 additions:

New Business

1) Support for New Doctors in Deer Lake Area

Reports:

(i) Environment & Housing

Agenda Meeting No. 1229 approved as presented with additions.

Minutes: regular meeting no. 1227, February 6, 2012

Correction for:

Mayor Dean Ball, Councillor Jean Young and Councillor Elmo Bingle met with the grade eight students recently, a number of issues were discussed regarding the public library and the school having some input into the type of books that they would like to have there.

Rescind Motion Meeting No. 1226, January 23, 2012

2012-0206-02, Rescind Motion Meeting No. 1226, January 23, 2012 for Public Works

Deputy Mayor Sandra Pinksen/Councillor Elmo Bingle

To rescind the motion made at Meeting No. 1226 to accept the minutes/recommendations of the Public Works Committee meeting of January 20, 2012 for the awarding of the tender for the

plow truck to Western Star Truck for the amount of \$211,875.00 taxes included and the approval of a pre-wet brine system in the amount of \$13,500.00 for the plow truck.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Elmo Bingle
Councillor Jean Young

In favor 6; opposed 0; abstained 0. Carried

Public Works Committee to review the middle of March, to go to tender the end of March.

February 6, 2012

**NOTICE OF INTENT TO RESCIND
MOTION MEETING NO. 1226, JANUARY 23, 2012**

Put forth by Deputy Mayor Sandra Pinksen & Councillor Elmo Biingle

In light of new information regarding reassessment of tender for Truck Plow and Review of public tendering act, I am requesting council's support to rescind a motion That I made at a regular meeting of Council No. 1226 held Monday, January 23, 2012. The original motion reads as such:

Meeting No. 1226, January 23, 2012

Public Works

Deputy Mayor Sandra Pinksen/Councillor Elmo Bingle

Resolved that the minutes/recommendations of the Public Works Committee Meeting of January 20, 2012 be adopted as presented which includes the awarding of the tender for the plow truck to Western Star Truck for the amount of \$211,875.00 taxes included and the approval of a pre wet brine system in the amount of \$13,500.00 for the plow truck be adopted as presented.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Elmo Bingle
Councillor Sheila Mercer
Councillor Myra Spence
Councillor Jean Young

In favor 7; opposed 0; abstained 0. Carried.

I move that the Motion of Meeting No. 1226 for January 23, 2012 entitled Public Works be rescinded. Moved by Deputy Mayor Sandra Pinksen and seconded by Councillor Elmo Bingle.

Minutes: regular meeting no. 1228, March 5th, 2012

- Policy – Council Meetings

2012-0305-02 Council Meeting Policy

Councillor Myra Spence/Councillor Elmo Bingle

Resolve to adopt Council Meeting Policy as presented with the addition “For the months of June, July, August and September one meeting per month will be scheduled on the second Monday of the month”

In Favor:	Mayor Dean Ball
	Deputy Mayor Sandra Pinksen
	Councillor Elmo Bingle
	Councillor Kerry Jones
	Councillor Sheila Mercer
	Councillor Jean Young
	Councillor Myra Spence

In Favor 7; Opposed 0; abstained 0; Carried

POLICY

Town of Deer Lake

Council Meetings

PURPOSE: Policy of the Town of Deer Lake, Town Council to establish .

AUTHORITY As per resolution at Meeting No. 1228 held

ACTION All Town of Deer Lake Council Meetings will be held on the second and fourth Monday night of the Month unless it is a

statutory holiday or quorum cannot be achieved. For the months of June, July, August and September one meeting per month will be held on the Second Monday of the Month.

Meeting Date and Number March 05,2012 NO. 1228

Verified by: _____

- Policy – Cash Donations

2012-0305-03 Council Meeting Policy

Councillor Myra Spence/Councillor Sheila Mercer

Resolve to adopt Cash Donation Policy

In Favor:	Mayor Dean Ball
	Deputy Mayor Sandra Pinksen
	Councillor Elmo Bingle
	Councillor Kerry Jones
	Councillor Sheila Mercer
	Councillor Jean Young
	Councillor Myra Spence

In Favor 7; Opposed 0; abstained 0; Carried

POLICY

Town of Deer Lake

Cash Donations

PURPOSE: Policy of the Town of Deer Lake for direction of senior Staff and Council in regards to all inquiries for donations.

AUTHORITY As per resolution at Meeting No. 1197 held September 07, 2010

ACTION As per normal practices of the Town of Deer Lake, all donation requests received by the Town are to be tabled to the finance committee for consideration. All cash donations are not to exceed \$25.00 in total unless accounted for as a corporate sponsor in that year's budget.

Amendment Meeting No.1228 March 05, 2012

Add Cash in front of Donations. All cash donations are not to exceed \$25.00 in total unless accounted for as a corporate sponsor in that year's budget.

Meeting Date and Number March 05, 2012 NO. 1228

Verified by: _____

- Policy – Fingerboard Sign Policy

2012-0305-04 Fingerboard Sign Policy

Councillor Shelia Mercier/Councillor Myra Spence

Resolve to adopt Fingerboard Sign Policy with the "Call for Interest" and "Fingerboard Sign Sponsorship Contract" being sent back to committee for revisions.

In Favor: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Elmo Bingle
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Jean Young
Councillor Myra Spence

In Favor 7; Opposed 0; abstained 0; Carried

Policy Title: FINGERBOARD SIGNS – POLICY

Reason for Policy: directional signs to commercial and tourist facilities are being erected without Council approval and creating distractions for motorists.

Introduction: The policy provides a mechanism for controlling the allocation of space on the Town of Deer Lake’s fingerboard signs as well as any other directional signage that may be located throughout the Town of Deer Lake.

Policy Details:

Direction fingerboard signs will only be permitted to provide direction to local businesses and facilities.

The fingerboard signs shall conform to specific standards for size, content, lettering, color and location.

The allocation of space on the fingerboard signs will be assigned based on a lottery system where all businesses and amenities in the Town of Deer Lake will be advised of the available space through a call for interest. A deadline for submission of interest in the fingerboard sign will be set into place. All interest in the fingerboard signs will be directed to the town office in Deer Lake.

2012-0326-01, Minutes, Meeting No. 1228

Councilor Myra Spence/ Councillor Sheila Mercier

Resolved that the minutes of the regular meeting of Council, No. 122 held on Monday, March 26th, 2012 is adopted as presented with corrections.

In Favor: Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Jean Young
Councillor Myra Spence

In Favor 5; Opposed 0; abstained 0; Carried

New Business

- Camera System – invoice from Hitech Communications

2012-0326-02, Camera System

Councilor Shelia Mercer/ Councillor Kerry Jones

Resolved that the Town of Deer Lake purchase security cameras from Hitech Communications for the prices quoted and to have them installed as soon as possible.

In Favor: Deputy Mayor Sandra Pinksen
 Councillor Kerry Jones
 Councillor Sheila Mercer
 Councillor Jean Young
 Councillor Myra Spence

In Favor 5; Opposed 0; abstained 0; Carried

- Council to write a letter of support to Western Health in support of any new doctors that are willing to set a long term practice in the Deer Lake area. Also Council will set up a meeting with the Clinic Board to show their support of new doctors in the area.

Correspondence

Correspondence

Meeting No. 1229

Date: Monday, March 26, 2012

	Name	Regarding	Response
1	Deer Lake Regional Airport	Invitation to Attend Annual General Meeting – March 27, 2012	Councilor Jean Young, Councilor Myra Spence and Councilor Sheila Mercer to attend
2	Deer Lake Skating Club	Request Mayor to attend – April 4, 2012	Mayor to attend
3	Canadian Wood Council	Wood First Resolution	For information Purposes.
4	Dwight Ball, MHA	Seniors Distinction Awards	Resubmit last year's nomination.

5	MNL	Veteran and Family Community Covenant	Refer to the Legion to inquire about how many Veterans are in our community.
6	Dwight Ball, MHA	Municipalities Newfoundland and Labrador's proposal for a Municipal Strategic Plan.	For information Purposes.
7	NLACL	Gateway newsletter	Councilor Myra Spence to attend and Mayor Dean Ball to bring greetings.
8	Epilepsy Newfoundland and Labrador	Letter - Purple Day for Epilepsy	For Information Purposes.
9	UMC	Agenda for the next UMC meeting, minutes from the last two meetings and the action list from September and October meeting	For Information Purpose
10	PMA	PMA Convention Info and Agenda	For Information Purpose
11	Progress	Nomination	For Information Purpose
12	WHSCC	Audit Report	For Information Purpose
13	Environment and Conservation	Environmental Assessment Bulletin	For Information Purpose
14	Government of	Letter regarding Wetland Conservation	For Information Purpose

	Newfoundland and Labrador	Stewardship Sign	
15	Municipal Affairs	Municipal Operating Grants	For Information Purpose

Reports

a.) Parks and Recreation, March 15th, 2012
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2012-0305-03, Parks and Recreation

Councillor Sheila Mercer /Councillor Kerry Jones

Resolved that the minutes /recommendations of the Parks and Recreation Committee meeting for March 15th, 2012 be adopted as presented.

In Favor: Deputy Mayor Sandra Pinksen
 Councillor Kerry Jones
 Councillor Sheila Mercer
 Councillor Jean Young
 Councillor Myra Spence

In Favor 5; Opposed 0; abstained 0; Carried

Parks & Recreation Committee

MEETING: March 15, 2012

Deer Lake Parks & Recreation Committee held their regular meeting on Wednesday March 15-2012

In Attendance:

1. Councilor- Sheila Mercer
2. Junior Pinksen
3. Glynn Wiseman

Pool:

- Everything is going fine. We are in our 6th week of Red Cross Swimming Lessons and have 141 children enrolled.
- Swim for Hope was held Friday March the 9th and was a success. There were 25 people in attendance and at the request of the Deer Lake Dolphins we offered them the pool from 7:00PM until midnight.
- Pasadena and Elwood schools will start school swimming lessons the 3rd week of April.
- We will also have registration for the Red Cross Swimming lessons on the 13th of April. I expect enrollment to be between 175 – 200 children.

Bowling Alley:

- It has been a busy month. On Feb 11 we sent 5 youth bowling teams to Corner Brook to compete in Zones which are a lead up to the provincial bowling tournament. We did not place but it was a good experience for our bowlers.

On Feb 25 we co-hosted the Provincial youth bowling tournament with Corner Brook and Port Aux Basque. Here in Deer Lake we had 10 teams and officials. Teams from Corner Brook, Grandfalls, Baie Verte, St John's, CBS and Clarendville . The 3 winning teams in our center going to nationals are from St John's. The tournament was a great success, there was a lot of good feedback while the teams were here and we had this response sent to us by email.

From: [Jim Bulger](#)

To: [Eva Anderson](#)

Sent: Monday, February 27, 2012 4:02 PM

Subject: tournament

My coaches and teams were high in praise of your tournament - hospitality - bowling facility and officials.

Thanks very much.

Jim Bulger - program director - Pearlgate youth bowling (formerly max)

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- On March 3rd we hosted the Interprovincial 5 Pin Bowling Tournament here in Deer Lake. 9 teams participated from Deer Lake, Corner Brook and Grandfalls; the winning team was from Deer Lake and will be going to the National Bowling tournament in Thunder Bay Ontario on 26 April. The winners were Christa Jones, Maureen Rumboldt, Doyle Brown and Ellen Ball. Junior Pinksen will be going as coach.
- The 5 Pin will be holding its annual St Patrick's Day Tournament on March 17th.
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Arena:

- The stadium has been quite busy in the last months. We have held 2 tournaments which saw 8 teams stay in our community for Friday and Saturday and Sunday.
- The Deer Lake Figure Skating will be holding their annual ice show on April 4/2012
- WE will be hosting The Lindey Wells Memorial Tournament the week of April 6-7th.
- This year Deer Lake will be hosting two provincial tournaments. April 9-11 will be the all Newfoundland Peewee C championships. April 12-14 will be the all Newfoundland Atom C championships.

- Hockey Newfoundland and Labrador will be hosting a High Performance camp in Deer Lake weekend of April 19-22. This will see participants from across the province here in Deer Lake a few days.

Other:

- Winterfest 2012 was a great success this year with new activities and events that were well received by the community. We are hoping to improve on some events for 2013 with a few surprises.
- RCMP volunteer appreciation show will be held in May.

(b) Finance Meeting, March 15th, 2012

2012-0305-04, Finance Meeting

Councillor Sheila Mercer/Councillor Kerry Jones

Resolved that the minutes /recommendations of the Finance Committee meeting for March 15th, 2012 be adopted as presented.

In Favor: Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Jean Young
Councillor Myra Spence

In Favor 5; Opposed 0; abstained 0; Carried

Finance
March 15,2012

Councillor Elmo Bingle
Deputy Mayor Sandra Pinksen
Maxine Hayden

No.	Description	Recommendation
01	Deer Lake Public Library Annual Grant	Recommend approval Money is allocated in budget.
02	Pitney Bowes Mailer Folder/inserter	Defer get comparison on Mailer and on just folder compared to present cost
03	Accounts Payable \$70,346.80	Recommend approval

(c) Environment and Housing, March 22th and March 26th, 2012

2012-0305-05, Environment and Housing

Councillor Kerry Jones/Councillor Myra Spence

Resolved that the minutes /recommendations of the Environment and Housing Committee meeting for March 22nd and March 26th, 2012 be adopted as presented.

In Favor: Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Jean Young
Councillor Myra Spence

In Favor 5; Opposed 0; abstained 0; Carried

Environment & Housing
March 22, 2012

In attendance
Councillor Kerry Jones
Councillor Myra Spence
Maxine Hayden
Dave Thomas

No	Description	Recommendation
01	66 High Street Take out – advertised one objection	Defer for further clarification

02	Crown land St. Jude's tree farm access to old TCH	Recommend approval
03	Chip truck located the Gateway to the North RV Park	Defer pending approval from owner of property and Government services. NOTE this application has been withdrawn.
04	Quarry Sand across from Airport Road	Recommend approval pending approval of Transportation for road access or access through land owner to TCH. Access will not be allowed through old Airport road
05	6-8 Church Street internal renovations	Recommend approval pending approval of government services
06	Land Middle Road to be discussed in camera	Denied until further investigation
07	Floating Dock	Recommend contact Kruger see if they would agree to funding addition on the current floating dock
08	D D Macdonald drive pavement	Recommend letter be written to KSAB request work be done by June 30,2012

Environment & Housing
March 26, 2012
Additional

No	Description	Recommendation
01	Legion Parking lot car sales May 2-May 5	Recommend approval
02	Site upgrade North Atlantic Petroleum	Pending Gov. Services

03	4 Wellon Drive treatment plant land size 39.82 x 44.38 frontyard 18.29m Rearyard 125.44 sideyard right 5.00 left Sideyard 7.39	Pending Gov. Services
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(d) Public Works, March 14th, 2012
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2012-0305-06, Public Works

Councillor Sheila Mercer/Councillor Myra Spence

Resolved that the minutes /recommendations of the Public Works meeting for March 14th, 2012 be adopted as presented.

In Favor: Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Jean Young
Councillor Myra Spence

In Favor 5; Opposed 0; abstained 0; Carried

Public Works
March 14, 2012

Councillor Elmo Bingle
Councillor Shelia Mercer
Maxine Hayden
Dave Thomas

1. Review of Truck Tenders specs have been finalized and tender call has been out for March 30, 2012 at 3:00 P.M.
2. Snow/Fire Hydrant Riverview place public works has plans to extend the height of the fire hydrant this summer. Set up meeting with Jim Goudie to discuss Town Land and property next to it.
3. Oakes Road property have the Town policeman go around and take picture of this area, and other areas around town that needs to be cleaned up so that orders can be issued.

4. Spring clean up public works superintendent will revise list of streets. This year we hope to start April 24, 2012 to May 07, 2012. We will also take part in household hazardous waste collection cost \$2,172.15 Money has been identified in budget from waste removal recommend that we take part in spring clean up again this year also in household hazardous waste collection.

Once the list is revised we will sent it out in the next newsletter

(e) Public Works Progress Report, March 5- 22rd, 2012

Report From: Public Works Superintendent David Thomas

Prepared For: Council & Management Team

Date Prepared: March 22, 2012

Timeframe: March 5, 2012 – March 22, 2012

Road:

- Installed new street signs, directional signs and Town Office sign
- Cold Patching
- Clearing ditches and catchbasins
- Grading road cuts

Water:

- Clean filters

Sewer:

- Electrical repairs to Lakeside and Meadow Lane lift station
- Sewer plug on Nicholasville Road

Snow:

- 2 day of snow clearing
- 4 days sanding roads
- Widening roads
- Clearing sidewalks

Building Maintenance:

- Electrical Repairs at Recreation Center and Gymnastics
- Patch Roof on Town Office

Misc :

- 1 days of safety training

(f) Economic Development Committee, March 13th, 2012
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2012-0305-07, Economic Development

Councillor Jean Young/Councillor Sheila Mercer

Resolved that the minutes /recommendations of the Economic Development meeting for March 13th, 2012 be adopted as presented.

In Favor: Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Jean Young
Councillor Myra Spence

In Favor 5; Opposed 0; abstained 0; Carried

Economic Development Meeting

In attendance Councillor Jean Young
Councillor Sheila Mercer
Jason Young
Cyril Kirby
Terri Gilbert

Regrets Angela Chynn

Commercial Property – The Economic Development Committee invited a commercial land owner to their meeting to discuss property development in Deer Lake. The committee and the land owner engaged in a question and answer session related to the commercial property that the individual owns and it’s potential for future development. A brief history of the commercial land was discussed. A conversation took place regarding how the Economic Development Officer should handle any inquiries

that he receives regarding this commercial land. Methods of communication for these inquiries were discussed. A discussion took place on other available commercial land in Deer Lake.

The topic of conversation shifted to economic development initiatives in Deer Lake in general. The committee welcomed input from their guest regarding the direction that the committee is headed in terms marketing to potential businesses that could prosper in Deer Lake.

Action Item

Continue contact with individual commercial land owners.

Industrial Park Sign/Fingerboard Signs – the committee discussed council’s recommendations for pricing on sponsorship of the fingerboard signs that will soon be erected throughout the community.

Action Item

Contact business owners regarding sponsorship of the signs.

Snowmobile Hub –The Economic Development Officer highlight some of the information brought forward in the latest Snowmobile Hub meeting and that a newsletter will be distributed to accommodations in the area.

Action Item

Assist the Humber Economic Development Board (HEDB) with distribution of snowmobile newsletter.

Town Maps – New town maps are needed before the 2012 tourism season. New roads and subdivision need to be included on the new maps.

Action Item

The Economic Development Officer will contact previous map designer for pricing information and printing date.

A review of a vision statement and tourism brochure for the Town of Deer Lake was deferred until a later date.

Meeting Adjourned

(g) Waste Management Meeting, March 9th, 2012

Waste Management Meeting, March 9th, 2012 held in Council Chambers, 6 Crescent Street, Deer Lake, NL.

In attendance: Mayor Dean Ball
Deputy Mayor Sandra Pinksen
Councillor Myra Spence
Councillor Elmo Bingle
Councillor Sheila Mercer
Councillor Jean Young

Also in attendance: Town Manager, Maxine Hayden
Town Clerk, Lori Humphrey
Waste Management Co-ordinate, Boyd Wight
Western Regional Waste Management Chairman, Don Downer
Jason King

Absent: Councillor Kerry Jones

Mr. Don Downer was invited by council to follow up on the February 23rd waste management to begin to plan for the next step of the waste management issue.

- They are hoping that Deer Lake will take the lead in the Waste Management issue seeing that it is the largest community
- Just before the meeting there was an announcement that two trucks that were for the western region will be going to Central, one will only be there temporarily and then it will go to Port Aux Basque.
- Don Downer stated that they are hoping to get a commitment for another truck for the western region.
- For the Port Aux Basque/St Georges area every household pays \$37 per year plus tipping fees.
- There was a committee formed in the Port aux Basque /Bay St. George area, acquired two trucks then the committee fell apart, this is where the two trucks came from
- Now Port aux Basque is in charge of waste collection, they charge all households \$125 per year to cover all expenses.

If Deer Lake becomes the sub regional site

- It would be for South Bonne Bay, Bonne Bay Pond, Howley, Wiltondale and all present users
- Deer Lake could provide the service through town workers or it could be tendered out.
- If Deer Lake provided the service they could get a truck through government, if tendered out the contractor would be responsible for the truck
- Deer Lake would have to also decide if collection would be done in each town or if the town would bring it to the landfill
- In order for a committee to take on the collection they would have to incorporate, where as Deer Lake could take it over and have an "Open Book" policy to the committee.

- Concerns with LSD not paying, no payment there would be no service
- Bonne Bay Pond would be of some concern, WRWB for help in this area.
- There should be no extra cost on the Town of Deer Lake
- All users must be charged the same.
- Possibility of new employee
- All communities should meet to come up with one agreement, if there is just one that doesn't agree they can be made to complete to the rest.
- Mayor Dean Ball to attend the next Waste Management Meeting in Cormack March 15th, 2012.

(h) Town Manger Action Report for Meeting No. 1229

Town Manager Action Report for
Meeting No. 1229
March 23, 2012

No	item	Dept.	Person responsible	Task/request
1	Don Downer	Admin	TM	Set up meeting to discuss waste management
2	WHSCC Hepatics B firemen	Admin	TM/Wendy	Passed onto Wendy to find out more information from WHSCC
3	Staff meeting	Admin	TM	Meeting held March 06,2012/ management meeting regarding on call held March 19,2012
4	Time Clock	Admin /PW	TM /PW	Passed onto Dave to get prices on finger print time clock
5	John Dinney /Firemen	Admin	TM	Letter sent to Mr. Dinney on Reappointment and to firemen thanking them for their services as firemen
6	Bae newplan	Admin	TM	Study options Commerce street town would have to pay upfront to get study done \$4,700 plus HST
7	Regional Workshop Corner Brook	Admin	TM	Checked on registration and signed up attendance.
8	Volunteer week	Admin	TM/EDO	Passed onto EDO to apply for grant
9.	NLACL conference Corner Brook April 12-14	Admin	TM/Mayor	Emailed Newfoundland & Labrador Association of Community Living that Mayor Ball will bring greeting. Acknowledged from Miles Power that Mayor Ball will speak
10	Stewardship survey	Admin	TM	Survey information on history, species conservation
11	Petition on School bus transportation policies	Admin	TM/Spence	Information provided to School for them to investigate with NLTA
12	Betty Ball resignation from	Admin	TM/ Pinksen	Notified CBPP that Eric Pinksen will be our representative.

	CBPP			

Adjournment

2012-0206-8 Adjournment

Councillor Sheila Mercer/Councillor Kerry Jones

Resolved that since there is no further business in urgent need of discussion that the meeting adjourn at 8:48 pm with the next regularly scheduled meeting set for Monday April 9th, 2012 at 7:30 pm.

In Favor: Deputy Mayor Sandra Pinksen
Councillor Kerry Jones
Councillor Sheila Mercer
Councillor Jean Young
Councillor Myra Spence

In Favor 5; Opposed 0; abstained 0; Carried

Mayor Dean Ball

Lori Humphrey, Town Clerk