



**TOWN OF DEER LAKE
APPLICATION FOR ACCESSORY BUILDING**

Permit expires in 6 months of approval if not picked up.

Owner	
Location of Construction	
Phone #	Fax #
Mailing Address	
E-Mail Address	

For Office Use:
<input type="checkbox"/> lot survey
<input type="checkbox"/> proof of ownership (deed)
<input type="checkbox"/> arrears paid in full
<input type="checkbox"/> permit fees paid

Description of Proposed Work	Construction Value \$
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Land size and location

Frontage m/ft	Rear m/ft	Right side m/ft	Left side m/ft
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Accessory Buildings (Sheds, Garages, etc.)

Length m/ft	Width m/ft	Height m/ft	Exterior Finish
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I do solemnly declare that the plans, specifications and statements herein contained in the said application are true and correct to the best of my knowledge.

I understand that the granting of a Permit, the approval of the drawings and specifications, or inspections made by the Municipality, shall not in any way relieve me of full responsibility for carrying out the work or having the work carried out in accordance with the Municipal Building Regulations and the National Building Code of Canada.

The issuance of this permit shall not imply responsibility by the Town of Deer Lake for non-compliance of the applicant to carry out work in accordance with the Municipal Building Regulations and the National Building Code of Canada.

Print Name

Signature

Date



TOWN OF DEER LAKE

APPLICATION FOR ACCESSORY BUILDING

Plot Plan in the box below sketch a diagram showing the location of the accessory building in relation to the dwelling, please refer to boxes below for minimum distance requirements and include your measurements in your sketch.

Front

Back

Disclaimer: Information in this document is collected under jurisdiction of the Department of Municipal Affairs. The name and the civic address as well as the development requested will appear on the Town's Website and will be a part of the public record once tabled at a public meeting of council as authorized in Section 215 (k) of the Municipalities Act, 1999. The Town of Deer Lake and its employees will not be liable for any loss or damages of any nature, direct or indirect, arising from use of the information provided in this document.

Minimum distance requirements (from dwelling and boundaries)	
Lot area <u>up to</u> 557.41 sq m / 6000 sq ft	Lot area <u>over</u> 557.41 sq m / 6000 sq ft
_____ lot coverage of no greater than 7%, up to a combined total floor area of no greater than 67 sq m / 721 sq ft	_____ lot coverage no greater than 7%, up to a combined total floor area no greater than 96.62 sq m / 1040 sq ft
_____ maximum height of 5.48 m / 18 ft	_____ maximum height of 5.48 m / 18 ft
_____ side lot line of 1 m / 3.5 ft	_____ side lot line of 1 m / 3.5 ft
_____ 6 m / 20 ft to the flanking road	_____ 6 m / 20 ft to the flanking road
_____ 1 m / 3.5 ft rear lot line	_____ 1 m / 3.5 ft rear lot line
_____ minimum separation of 3 m / 9.5 ft from a dwelling	_____ minimum separation of 3 m / 9.5 ft from a dwelling

<ul style="list-style-type: none"> ▪ Applications must be submitted at least 7 days prior to Council Meetings, held the 2nd and 4th Monday of each month. ▪ Relocation of a building will be treated the same as a new building. ▪ Applications must state exterior finish of building. ▪ All permits are subject to a 14 day appeal by any member of the general public. ▪ Building finishing grade shall be 300 mm above road grade to prevent drainage from the road to the property.# # ▪ Applicant/contractor shall confirm location and grade of water/sewer services before construction.# 	<p>All new construction, renovations, extensions, etc. are subject to supplementary property assessments and taxation. These assessments are often not available until late in the year but are effective from the date of occupancy. The applicant should therefore be aware of and budget for the additional tax.</p> <p>STIPULATION: When footings have been framed, but before pouring, contact the Town Office (635-2451) so that the site can be inspected to confirm that the building size complies with the Town regulations.</p> <p>PERMIT FEE MUST BE PAID UPON RECEIPT OF PERMIT.</p> <p>PERMIT RATES: Rates vary depending on the square footage of the building. Please inquire when picking up the permit at the town office - 6 Crescent Street or call (635-2451)</p> <p>EXPIRY & RENEWAL This permit is valid for 1 year from the date it is issued. It can be renewed should construction not be completed within the year.</p>
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